Adobe[®] Photoshop[®] _

With Photoshop, you need to include the bleed allowance within the document size. If your order has a bleed, add 1/8" to all four sides.

Save the file as a PDF, using the Navitor setting to crop the file at the document size.



QuarkXPress 6 and Up _____



Use this setting if your files DON'T bleed

PDF Export Options for Layout 1

Layout Info Hyperlinks Job Options Output Of

Use this setting if your files DO bleed

Symmetric 💽

Offset: 6

Select the Options button and follow these screen shots for the

Registration: Off

Amount: 0.125*

CorelDRAW 12 and Up _____

With CorelDraw, you will need to set your PDF Presets manually, following these images for the correct settings.



QuarkXPress 5 and Lower _____

Save your file as an EPS.

correct export settings.

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Offset: 6 pt

PDF Export Options for Layout 1

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Use Distiller to make a PDF from that EPS file.

PDF Export Options for Layout 1

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We're here to help!

Feel free to call us at 207.775.2444 with questions or for more information

XPRESS GUIDES

CREATE Print Ready PDFs

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• Faster turnaround time Your order will bypass our prep area

• Better quality No changes will be made to your original file(s)

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All Programs/Products _____

We recommend following these guidelines to ensure that we have no problems processing your PDF.

Document Sizes/Margins

- All documents should have a finished size of the dimensions of the product being ordered and margins need to follow the Electronic Ordering Guidelines in our catalogs
- Ex: PDF finished size on a BC should be 3½" x 2" and all text should be ½" from the edges of the card

Coloring

- Spot orders should be colored using the correct spot color swatch. Please follow the coloring guidelines listed for spot printing in the Electronic Ordering Guidelines portion of our catalogs. You can also download our swatch palette from Navitor.com.
- Full Color and Multicolor orders must be processed out to CMYK unless you are using the Multicolor swatches
- Prinfusion® orders must be must be processed out to CMYK with a separate layer or file indicating what is to print in foil unless you are using the Prinfusion® swatches which can be downloaded from Navitor.com
- Document color mode should be CMYK for all programs/products

Bleeds

• All products that may bleed should have a bleed allowance of 1/8" on all 4 sides - Ex: PDF finished size on a BC with bleeds should be $3\frac{3}{4}$ " x $2\frac{1}{4}$ "

Placed Images

- We recommend a minimum resolution of 300 dpi for any Photoshop file or placed image for best quality
- Spot Color Orders: Black & White Bitmap Mode, unless screens are present. Grayscale Mode if screens are present.
- Full Color, Multicolor & Prinfusion[®] orders: CMYK Mode
- Embed all placed images (Illustrator, InDesign, CoreIDRAW)

Text

- Create outlines/convert to curves when possible
- Embed all fonts when outlines/curves are not available

Once you have your file exactly the way you want it, you will need to save your file as a PDF. Based on which program you are using, the next few steps will be different.

Please proof your PDF file before submitting your order to ensure the file you send is exactly what you want us to print.

Adobe[®] Distiller[®] Job Options _____

Set up Adobe Distiller matching these settings or you can download our PDF Job Options from Navitor.com



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If you choose to download our PDF Job Options from the website, they will need to be moved into a specific location before they can be used with any of the Adobe programs.

We recommend the location below but you can store them anywhere you prefer:

- PC: C:\ProgramFiles\Adobe\Acrobat9.0\Acrobat\Settings
- Mac: Users/User/Library/ApplicationSupport/Adobe/Adobe PDF/Settings

Adobe[®] Illustrator[®]



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We're here to help!

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Cancel Export